|  |  |
| --- | --- |
| Decision Team | Date |
|  |  |

|  |
| --- |
| **The issue:**  |
|  |
| **The decision we have to make:**  |
|  |
| **What we know for sure:** |
| Heading 1* Xxx
*

Heading 2* Xxx
*

Heading 3* Xxx
*

Heading 4* Xxx
*
 |

|  |
| --- |
| **Additional Questions – clarifying assumptions…****What we don’t know but CAN and SHOULD find out before deciding:** |
| *
*
*
*
*
 |
| **What we CAN’T know and should acknowledge as gaps in information:** |
| *
*
 |

|  |
| --- |
| **Values We Should Be Living According To (including sources if appropriate)…** |
|  |

|  |
| --- |
| **Different possible answers to the question:** |
| *
 |

|  |
| --- |
| **Recommendation: Choice which best allows us to live to our most important values:** |
| We recommend that…This is because… |
| Who needs to be consulted about this decision: |
|  |
| Who needs to know about the decision: |
|  |
| Next steps for implementing the choice: |
|  |

Consultation Feedback Form:

|  |  |
| --- | --- |
| Comments related to… |  |
| **New Facts**: background and context provided or clarified | Subheading 1 |
| **Missing Facts**: information that is missing or still unclear |  |
| **Process Values**: what else is very important that needs to inform our thinking about how we do this work | *
*
*
 |
| **Content Values**: what else is very important that needs to inform our thinking about the allocation criteria | * +
* +
 |
| **Process Suggestions**: What steps we should be sure are included |  |
| **Other questions/comments raised**:  |  |